
Administrative Checklist**Project Tracking #:** _____

Post-Construction Stormwater Management Plan

Project Name: _____**Primary Contact** _____**Project Address:** _____**Development Type:** _____**Phone:** _____**Watershed 1:** _____**E-mail:** _____

Administrative Screening Status:

- Complete
- Incomplete (PCSMP review proceeding)
- Incomplete (PCSMP review can not proceed)

Legend:

- Complete
- Inc Incomplete/Incorrect
- NA Not Applicable
- NP Not Provided

General Submittal Requirements:

- 1 Hard Copy for PCSMP Review (Signed and Sealed by Registered Professional Engineer)
- 1 Hard Copy for Private Cost Contract (Signed and Sealed by Registered Professional Engineer) (if applicable)
- Electronic Files (copies of all sheets, stormwater management calculations and model input files)
- \$500 Post-Construction Stormwater Management Plan Fee (payable to City of Philadelphia Water Department)
- Completed Checklist B

Required Information:

- Project narrative (clearly identify project design requirements)
- PWD Forms and Worksheets (see <http://www.phillyriverinfo.org>):
- Worksheet 2: Directly Connected Impervious Area (DCIA)
 - Worksheet 3A: Water Quality, Channel Protection
 - Worksheet 3B: Flood Control
 - Worksheet 4: Operations and Maintenance Agreement Information
- Geotechnical and/or Infiltration Report (Signed and Sealed by Registered Professional)
- Stormwater management model input files (existing and proposed conditions)
- Site Development Plan Sheets (can be combined as appropriate):
- Existing Conditions Plan
 - Site/Layout Plan
 - Grading and Utility Plan
 - Erosion and Sedimentation Control Plan and Details
 - Drainage Area Plan (existing and proposed conditions)
 - Landscaping Plan
 - Demolition Plan

Details

Information required on all plan sheets:

Project name

Revision dates

Title

Signature and Seal of Registered Professional Engineer (dated)

Plan scale

North arrow

Legend

Street lines and names

Required Information for Projects Over One Acre:

Proof of application for required permits

NPDES Phase II Permit for Construction Activities

General

Individual

Other(s):

Checked By:

Date Reviewed:
