

PWD Stormwater Plan Review POLICY: PROJECT EXPIRATIONS

PWD receives and reviews hundreds of projects a year. In an effort to maintain appropriate records representing current and ongoing projects related to stormwater management an expiration policy is *effective as of April 6th, 2009*. Once a project expires due to inactivity, the Existing Resources and Site Analysis (ERSA) process must be repeated if the project wishes to continue. A new ERSA Tracking Number will be required and the project is subject to Stormwater Regulations and the most current version of the *Philadelphia Stormwater Management Guidance Manual* along with any Federal, State and City laws and regulations in effect at the time of submittal.

Conceptual Plan Approvals

- Conceptual Approval will expire after one (1) year of no activity
Extensions: One (1) six-month extension for a total time of eighteen (18) months of no activity

Conceptual Plan Rejections

- A Project will be deleted from the system after six months of no activity on a conceptual rejection
Extensions: Two (2) six-month extensions for a total time of eighteen (18) months of no activity

A project is considered active at the conceptual plan review phase when either a revised conceptual plan is submitted; written communications are received via email or in hard copy from the owner/owner representative requesting an extension; or the owner/owner representative provides documentation from the Department of Licenses and Inspections (L & I) indicating the date that the zoning permit was administratively extended.

Post Construction Stormwater Management Plan Approvals

- Shall expire two (2) years from the date of issuance unless the activity for which the approval is required is commenced prior to that date (Philadelphia Code and Charter §14-1603.1 (5)(d)). Project contacts may be notified via e-mail at least thirty (30) days prior to this date to determine if activity has commenced
Extensions: None to be granted.

Post Construction Stormwater Management Plan Rejections

- Shall expire one (1) year from the date of rejection. Project contacts may be notified via e-mail at six months and eleven months from the date of rejection.
Extensions: One (1) six-month extension for a total of eighteen (18) months of no activity. A Project contact must complete the *Project Extension Request Form* and submit to PWD for review.

A project is considered active at the post construction stormwater management plan review phase when either a revised technical plan is submitted or a Project Extension Request Form is received via email or in hard copy from the owner/owner representative and is reviewed and approved by PWD.

Plan Review Fees

- **Conceptual Plans**

If the projects' conceptual approval expires and requires a new submittal and therefore a new tracking number, the applicant will be subject to the \$500 Conceptual Plan Review fee. The applicant may resubmit the previously approved plan provided it is in compliance with the Regulatory requirements in place at the time of submittal.

- **Stormwater Technical Plans**

If the projects' technical approval expires and requires a new technical approval letter, the applicant will be subject to the \$500 Post-Construction Stormwater Management Plan submittal fee. The applicant may resubmit the previously approved plan provided it is in compliance with the Regulatory requirements in place at the time of submittal. If the previously approved plan is determined to be in compliance with Regulatory requirements in place at the time of re-submittal then there will be no hourly plan review fees assessed for the project and the Stormwater Technical Approval letter will be issued. Should the regulatory requirements have changed by the time of the resubmittal the project is subject to all associated Plan Review fees.